

**Department of Mental Health  
Adult Community Clinical Services**

**Frequently Asked Questions**

**Rehab Option: “R” Day Reporting  
General Guidelines for Reporting**

**Question:** What are the guidelines for the provider reporting of “R” Days?

**Answer:** Providers will accurately report “R” Days to the Department of Mental Health (DMH) within the timelines and specifications outlined in the DMH ACCS Billing Guidelines.

1. “R” Days may be reported for one or more of the following situations:
  - a. Staff completed work toward the development of the Adult Comprehensive Assessment) and/or updating the assessment.
    - See Frequently Asked Question – Rehab Option: “R” Day Reporting, Development of the Comprehensive Assessment and Comprehensive Assessment Update for further details.
    - Staff completed work toward the development of the Community Service Plan and/ or review or revision of the Community Service Plan See Frequently Asked Question – Rehab Option: “R” Day Reporting, Development of the Community Service Plan and/or review or revision of the Community Service Plan for further details.
2. All activities performed must be documented in a Monthly Note following the proper documentation standards.